1. EDUCATIONAL ACTIVITIES
   a. The Simulation Program is committed to providing high-quality simulation educational activities.
      i. Document or describe how the Program links its educational activities to the Program’s mission and goals.
      ii. Describe and document the qualifications of the individual(s) that oversee simulation educational activities.
      iii. Provide documentation of simulation educational activities (maximum 3).
      iv. Onsite, provide at least 3 videos of simulation educational activity for reviewers to examine.

2. EDUCATIONAL ACTIVITY DESIGN
   a. The Simulation Program designs simulation educational activities that are evidence based, engaging, and effective.
      v. Describe how the Program assesses need for simulation educational activities.
      vi. Describe how the Program designs simulation educational activities.
      vii. Provide tools used in the design of simulation educational activities.
      viii. Provide a list of educational activities that follow the design process (maximum of 10). Onsite reviewers will choose three (3) activities to review.
   b. The Simulation Program determines how simulation modalities, locales, and/or realism will meet the learning objectives.
      i. Describe how simulation modalities, locales, and/or level of realism are determined when designing simulation educational activities.
   c. The Simulation Program has personnel with expertise designing simulation educational activities.
      i. Describe the process to ensure that simulation experts are included in the design of simulation educational activities.
      ii. Submit accreditation biosketches for simulation experts that are involved in the design of simulation educational activities. (maximum of 5)

3. QUALIFIED EDUCATORS
   a. The Simulation Program has access to qualified educators.
      i. Submit accreditation biosketches for the most active educators (maximum of 5).
b. The Simulation Program selects educators to match the learner group’s level of study.
   i. Describe the process to match the qualifications of the educator to the characteristics of the educational activity.

c. The Simulation Program has a process to assure ongoing development and competence of its simulation educators, at least annually.
   i. Describe the evaluation and feedback processes for simulation educators.
   ii. Provide a list of simulation educators (maximum of 10). Onsite reviewers will choose three (3) educators to review.
   iii. Document or describe opportunities for educators to engage in professional development that is specific to simulation.

d. The Simulation Program has a process to assure orientation and development of those who participate in the delivery of educational activities but are not simulation experts.
   i. Document or demonstrate the elements included in the orientation process for those that participate in the delivery of educational activities but are not simulation experts.
   ii. Describe the evaluation and feedback processes for those that participate in the delivery of educational activities but are not simulation experts.

4. EVALUATION AND IMPROVEMENT
   a. The Simulation Program has mechanisms in place to evaluate educational activities.
      i. Document or describe that simulation educational activities are evaluated in a systemic and routine manner.
      ii. Document that educational activity evaluations ensure educational objectives were met.
      iii. Provide evaluations from educational activities (at least 3, maximum 5) over the past 24 months.
   a. The Simulation Program’s simulation educational activities are reviewed and updated at least annually.
      i. Document or describe the Program’s process to review and update simulation educational activities.
      ii. Provide examples (at least 3, maximum 5) of changes implemented based on educational activity review process.