SUMMARY & PURPOSE:
This policy exists to support the structure and governance of subcommittees and other non-Council entities that are part of the work of SSH Certification.

DEFINITIONS:
None

POLICY:
• The standing subcommittees and entities for SSH Certification shall consist of the following:
  o CHSE Subcommittee
  o CHSOS Subcommittee
  o CHSE-A Subcommittee
  o Quality Subcommittee
  o Marketing/Communications Subcommittee
  o Equivalency Subcommittee
  o Working Groups as assigned (based on work needed to be completed)
• The composition, duties, and expected work for each is described in the Overview of Roles, Requirements, and Duties for the SSH Certification Council and approved by the Certification Council.
• Any change in subcommittees, e.g. size, composition, or named subcommittees, shall be modified through a simple majority vote of the Council.

SCOPE/APPLICABILITY:
This policy shall apply to all subcommittee and entities for SSH Certification.

PROCEDURES TO ENSURE COMPLIANCE:
• SSH Staff shall be responsible for monitoring all work and governance to support SSH Certification functions.
• Council leadership shall be advised as needed of process and/or changes that may be needed.

SUPPORTING/REFERENCE DOCUMENTATION:
• Overview of Roles, Requirements, and Duties for the SSH Certification Council
• Organizational Chart

RELATED POLICIES & PROCEDURES AND ASSOCIATED FORMS:
• None

ASSOCIATED NCCA STANDARD(S):
• 2

POSTED PUBLICLY: YES