(A) IMSH Terms & Conditions
International Meeting on Simulation in Healthcare (IMSH) (the "Conference") is presented by the Society for Simulation in Healthcare (SSH). By registering for the Conference you agree to be bound by these terms and conditions. The Society for Simulation in Healthcare reserves the right in its sole discretion to amend these Registration Terms & Conditions. If changes are made, SSH will notify conference registrants through the conference website and registration system.

(B) Payment Terms and Conditions
Attendance fees can be paid for by credit or debit card, check, wire transfer, or cash. Cash payments are taken onsite only at the registration desk. All required fees must be paid prior to confirmation of a pre-conference session, immersive session, and limited seating sessions.

Each attendee has 30 days from the date of registration on the invoice, or by January 2, 2020, which ever comes first, to pay the fees. After 30 days the registration will be cancelled and the registrant must re-register for the conference. If you choose to receive an invoice, it will be sent electronically only. Payment queries should be directed to membership@ssih.org.

(C) Accommodations
Accommodation costs are not included in the Conference registration fee. Please book your hotel room through the housing link on the registration page in order to secure the IMSH 2020 special rates. Do not book directly with the Conference hotel.

(D) Attendee Cancellation policy
Registrations must be cancelled in writing for the refund of any registration fees paid. Cancellations for all or part of the Conference must be received in writing no later than 5:00pm (EST) on Thursday, January 2, 2020.
• On or before Thursday, January 2, 2020: Full refund minus a $200.00 per person processing fee.
• The processing fee will be waived if the cancellation notice is received within 10 business days of original purchase. (If fewer than 10 business days remain between the date of purchase and the cut-off date, the cut-off date shall serve as the last day to submit a cancellation request)
• No other exceptions will be made for processing fee waivers. While we understand that illness and other unforeseen personal hardships do occur, unfortunately, and without exception, refunds will not be made for requests received after Thursday, January 2, 2020, 5PM EST.
• Friday, January 3, 2020 or later: No refund
• Cancellations are not confirmed until confirmed in writing from SSH.
• Refunds will not be processed until after IMSH concludes.
• Registrations are non-transferable. Each registration must be made in the individual’s name that will attend the conference.
• SSH will not cancel hotel reservations. The registrant is responsible for notifying the hotel and cancelling their accommodations.
Registrants who fail to attend the Conference are ineligible for a refund of any registration fees if they do not notify SSH in writing to membership@ssi.org by Thursday, January 2, 2020.

(E) Changes to the Agenda
SSH reserves the right, in its sole discretion, to make changes to the IMSH Conference program. Every effort will be made to keep presentations and speakers as represented. However, unforeseen circumstances may result in the substitution of presentation topic(s) speaker(s), or event(s).
In the event that the Conference has to be cancelled or changed, SSH is not liable to Registrants for any damages, losses, costs, or other liability, including but not limited to transportation, visa application, or accommodation costs. SSH is not liable to attendees for any costs, fees, expenses, damages, or other liability relating to changes to the Conference, including but not limited to date, content, speakers or venue.
In the event an IMSH pre-conference, immersive course, or other paid session must be cancelled, attendees for that course will be notified and given the option to select a different course option, based on availability. If a satisfactory course alternative is not available, SSH will refund the registration fee for the course after IMSH has concluded. No refunds will be issued prior to the event. SSH is not liable for the reimbursement of attendee expenses incurred regarding an IMSH pre-conference and immersive course.

(F) Participation and Behavior
IMSH attendees are expected to behave professionally. Excessive use of obscene language, abusive behavior, or threatening behavior directed to any other Conference attendee, staff and IMSH vendors is not conducive to a business environment and individuals exhibiting such behavior may be ejected from the Conference. There will be no refund of any portion of registration or other fees paid.

(G) Age Restrictions for the Exhibit Hall
Ages twelve through seventeen are allowed on the Exhibit Hall floor during exhibit hours only and only with a parent or chaperone who is a registered IMSH attendee; children under twelve will not be granted access at any time. Youth must be appropriately supervised by their chaperone at all times. A student ID or some other proof of age is required. A one day pass for this age group to enter the Exhibit Hall must be purchased at the Registration Desk. This pass does include lunch in the Exhibit Hall. Purchase of this pass is consent for the minor to enter the Exhibit Hall and is acknowledgement that there may be graphic displays or other content that may not be suitable for a minor. The designated parent or chaperone agrees to assume all risk of injury, loss, or harm that may be incurred or suffered by the parent, chaperone, or the minor(s) accompanied by them that occurs on the Exhibit Hall floor.

(H) Personal Property
SSH is not liable to any Attendee for loss or damage to personal property.

(I) Refusal of Registration and/or admission
SSH reserves the right and sole discretion to refuse admission to, or eject from the IMSH
Conference, any person. You agree to comply with all reasonable instructions issued by SSH, the venue owners at the Conference, or their delegates.

(J) Recording
All unauthorized photography and the recording or transmitting of audio or visual material, data or information is expressly prohibited on the grounds of the conference. These areas include but are not limited to the exhibit hall, plenary sessions, educational sessions, and presentations.

(K) Release
SSH may film, photograph or audio record portions of the Conference, including breakout sessions, exhibit hall and interactions in common areas. These recordings may be archived and used for educational and commercial purposes. By attending, Registrant consents to SSH’s global and perpetual use of his or her name, photograph, recorded voice and statements (“Information”) in whole or in part, in all media and/or distribution formats, now known and hereafter developed for any lawful purpose, including but not limited to marketing, advertising, publicity, educational, sales, trade, and promotional purposes, with no right of approval and no right to compensation. Registrant releases and discharges SSH from and against any and all claims, damages, costs and/or other liability arising from or relating to use of the Information. SSH shall be the exclusive owner of any and all rights, title and interest, including, without limitation, copyright, electronic and distribution rights, in and to any materials containing the Information created by or on behalf of SSH, in any form.

(L) Substitution policy
Registrations for IMSH are non-transferable.

(M) Transport
SSH does not provide any shuttle service between the airport and Conference hotel. All attendees are responsible for their own transportation.

(N) Travel
Travel is not included in the Conference fee. It is the responsibility of each attendee to make their way to the Conference venue in adequate time. The Conference organizers are not liable for any delays or non-attendance resulting from delayed or suspended transportation.

(O) Visas
SSH is not responsible for unissued visas. Anyone unable to get a visa is eligible for a refund of registration fees in accordance with our standard Cancellation policy.