

	CREATION DATE October 2011	DATE REVISED 7/2018
	POLICY AREA / CATEGORY Governance	DATE APPROVED /EFFECTIVE DATE 10/2011, 6/2016, 7/2018
POLICY TITLE SSH Election Guidelines	VERSION 3	DATE REVIEWED 6/2016 6/2018, 7/2018

## 1. Summary of Purpose

1.1. To establish policy related to expectations of candidates for SSH member-elected positions, members of the Board of Directors, and members of the Nominations Committee, Council, Commission, Committee, and Section Chairs as it pertains to campaigning and etiquette during open election period.

## 2. Scope

2.1. This policy covers candidates running for a leadership position within the Society, members of the Board of Directors, and members of the Nominations Committee and Chairs of Council, Commission, Committee, and Sections.

2.2. The Nominations Committee is responsible for oversight of this policy.

2.3. The Board of Directors is responsible for providing approval of this policy.

## 3. Definitions

3.1. None

## 4. Policy Details

### 4.1. Candidates:

4.1.1. SSH will not distribute mailing lists to individual candidates for use during the election process.

4.1.2. The candidate may send personal communication to colleagues and/or professional friends.

4.1.3. SSH letterhead and the SSH logo are used only for official SSH business. The candidate may not use the logo or letterhead for election related communication.

4.1.4. The candidate may not solicit support or an endorsement from an SSH Board member or SSH staff member.

4.1.5. The campaign process is intended to be a positive process. The candidate shall not negatively characterize another candidate in the SSH organization.

4.1.6. Candidates may not solicit support or an endorsement

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from an SSH officer, board member, nominations committee member, or staff member.

4.2. Members of the Board of Directors, Nominations Committee, and Chairs of Council, Commission, Committee, and Sections:

4.2.1. The deliberations of the Nominations committee are to remain confidential at all times.

4.2.2. The names of those slated for nomination are to remain confidential until the election period opens.

4.2.3. Members of the Board of Directors, the Nominations committee, and Chairs of Council, Commission, Committee, and Sections shall not discuss their preference, promote or campaign for any slated candidate during the election period.

5. Procedures for Ensuring Compliance

5.1. None.

6. Appendices / Attachments

6.1. None