



Fellowship Program Accreditation Standards

2026 Standards Revisions

Fellowship Program Standards and Measurement

Application for Accreditation in Fellowship Program will be limited to those Programs actively involved in simulation activities.

The 5 Fellowship sections of the Standards are related to: (1) Program Infrastructure, (2) Program Resources, (3) Educational Activities (4) Scholarship, and (5) Program Evaluation and Improvement.

1. PROGRAM INFRASTRUCTURE

- a. *The Simulation Program has an intentional and credible commitment to simulation specific fellowship activities.*
 - i. Describe how the simulation fellowship activities link to the simulation program's mission and/or vision.
 - ii. Provide an example of how you align the Fellowship Program activities to the fellowship and simulation program mission and/or vision.
- b. *The Simulation Fellowship Program has an established record of organizational support.*
 - i. Provide the organizational chart that demonstrates the Simulation Fellowship Program's organization and structure including lines of authority within the program and within the organization.
 - ii. Describe how the governance structure includes people or committees that provide oversight and/or advisory functions to the Simulation Fellowship Program.
 - iii. Describe how the lines of authority of the Simulation Fellowship Program link to the Simulation Program.
- c. *The Simulation Fellowship Program is financially stable.*
 - i. Describe the funding process to assure the financial stability for the Simulation Fellowship Program.
- d. *The Simulation Fellowship Program has specific policies and procedures to assure the success of the Program.*
 - i. Provide Simulation Fellowship Program specific policies. At a minimum, these should include the following policies/procedures:
 1. Simulation Fellowship Program recruitment
 2. Simulation Fellowship Program outcome/expectations
 3. Simulation Fellowship Program assessment and evaluation processes

2. PROGRAM RESOURCES

- a. *The Simulation Program has a designated individual responsible for providing oversight of the Simulation Fellowship Program.*
 - i. Provide a job description for the individual providing oversight.
 - ii. Provide the biosketch for the individual and describe any additional information to demonstrate how the individual is qualified for their position.
 - iii. Describe how the individual has dedicated time to meet the needs of

the program.

- b. *The Simulation Fellowship Program has adequate faculty/educators/subject matter experts to support its mission/vision.*
 - i. Describe how the Simulation Fellowship Program has adequate access to faculty/educators/subject matter experts to support its mission/vision.
 - ii. Describe the duties of the faculty/educators/subject matter expert's roles and responsibilities
 - iii. Provide SSH accreditation biosketches for all faculty/educators/subject matter experts and describe any additional information to demonstrate how each is qualified for their position.
 - iv. Describe how the faculty/educators/subject matter experts are oriented to their roles within the Simulation Fellowship.
 - v. Describe the ongoing evaluation and feedback process for Simulation Fellowship Program faculty.
- c. *The Simulation Fellowship Program provides access to a mentor(s) to support the fellow*
 - i. Describe how the Simulation Fellowship Program has access to sufficient mentors to support the simulation fellow
 - ii. Describe how these mentors support the simulation fellows
 - iii. Provide a list of the most active mentors (maximum of 10). Onsite reviewers will choose three (3) mentors to review.
 - iv. Provide SSH accreditation biosketches for your most active Simulation Fellowship Program mentors (maximum of 5) and provide any additional information as needed to demonstrate how each is qualified for their position
 - v. Describe how the Simulation Fellowship Program mentors are oriented to their roles
 - vi. The simulation program has a process to assure ongoing development and competence of its Simulation Fellowship mentors, at least annually
 - vii. Document the ongoing evaluation and feedback process for Simulation Fellowship Program mentors

3. EDUCATIONAL ACTIVITIES

- a. *The Fellowship Program is committed to providing high-quality learning activities according to simulation best practices*
 - i. Provide the Simulation Fellowship Program curriculum.
 - ii. Describe how the program links its simulation fellowship curriculum to the program's mission and vision.
 - iii. Describe the process used to assist Simulation Fellows to identify learning objectives/outcomes for the Simulation Fellowship program
 - iv. Describe how the educational activities of the Simulation Fellowship Program are designed.
 - v. Provide documentation of simulation fellowship customized/individualized activities in any of the following areas: e.g., Education, Technology, Assessment, Administration, Research (maximum of 3)
- b. *There is a documented process for orienting new simulation fellows.*
 - i. Describe the orientation process for new simulation fellows
- c. *There is a documented process for assessing individual simulation fellows*
 - i. Describe the process for assessing individual simulation fellows

4. SCHOLARSHIP

- a. *The Simulation Fellowship Program has a mechanism in place for the simulation fellows to participate in scholarly activities that align with the mission and vision of the simulation program.*
 - i. Describe the process for simulation fellows to participate in activities that demonstrate simulation scholarship
 - ii. Describe how the scholarship activities are evaluated in a systematic and routine manner
 - iii. Provide a list of up to 5 scholarly/capstone projects completed by the simulation fellows

5. PROGRAM EVALUATION AND IMPROVEMENT

- a. *The Simulation Fellowship Program has mechanisms in place for process improvement.*
 - i. Document or describe the quality management and/or continuous improvement process utilized to assess the simulation fellowship program.
 - ii. Provide examples of changes implemented based on the simulation fellowship activity review process
 - iii. Describe the process to address concerns and complaints regarding the Simulation Fellowship Program.